



# ISLAMABAD STOCK EXCHANGE LIMITED

## Notice of Twenty Fifth Annual General Meeting

Notice is hereby given that the Twenty Fifth Annual General Meeting of the Islamabad Stock Exchange Limited will be held on Friday, October 24, 2014 at 3:30 P.M. at ISE Towers Auditorium, 55-B, Jinnah Avenue, Islamabad to transact the following ordinary business:-

### Agenda Items

- 1) To confirm the minutes of Twenty Ninth Extraordinary General Meeting of the Islamabad Stock Exchange Limited held on March 28, 2014.
- 2) To receive, consider and adopt the audited accounts for the year ended June 30, 2014 together with the Directors' and Auditors' Reports.
- 3) To appoint Auditors for the year ending on June 30, 2015 and to fix their remuneration. The retiring auditors M/s. BDO Ebrahim and Co., Chartered Accountants have given their consent for re-appointment.
- 4) To transact any other ordinary business with the permission of the Chair.

By order of the Board

(Ahmed Noman)  
Secretary

Islamabad, October 02, 2014

### Notes for Attending AGM

1. Share Transfer Books of the Islamabad Stock Exchange Limited will remain closed from October 17, 2014 to October 24, 2014 (both days inclusive) to determine the entitlements to attend and vote at the meeting. The members whose names appear on the register at the close of business on October 16, 2014 will be entitled to participate in the meeting.
2. The CDC account holders and sub-account holders are required to bring with them their Computerized National Identity Card along with the participant ID numbers and their account numbers in order to facilitate identification.
3. All shareholders of the Exchange are entitled to attend the meeting. In accordance with Article 66 of the Articles of Association, any company or other body corporate which is a



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Member of the Exchange may by resolution of its Directors or other governing body authorize such person as it thinks fit to act as its representative in the general meeting of the Exchange. The person so authorized shall be entitled to exercise the same powers on behalf of the company or body corporate which he represents as that company or body corporate could exercise if it were an individual Member of the Exchange, present in person. The production before or at the meeting of a copy of such resolution purporting to be signed by a director or the secretary of such company or body corporate and certified by him as being a true copy of the resolution shall be accepted by the Exchange as sufficient evidence of the validity of the appointment of such representative.

4. A member entitled to attend and vote is also entitled to appoint proxy (format attached) in terms of Article 68, 69 and 70 of the Articles of Association of the Exchange under his/her own hand or through duly authorized attorney to attend and vote instead of himself/herself **and the proxy must be a member of the Exchange**. A Member shall not be entitled to appoint more than one proxy to attend any one meeting. If any member appoints more than one proxy for any one meeting and more than one instruments of proxy are deposited with the Exchange, all such instruments shall be rendered invalid.

5. The proxy is required to be deposited at least forty eight hours before the time for holding the meeting. In this regard, the last date for receipt of proxies has been fixed to be October 22 2014 till 3:30 p.m. at the office of the Secretary ISE. An instrument appointing a proxy may be in accordance with the attached form or a form as near thereto as may be.

6. Shareholders are requested to inform the ISE Secretariat about the change in their respective addresses, if any.

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## Authorization Format

(On the letterhead of the Company)

The Secretary  
Islamabad Stock Exchange Limited  
Islamabad.

**Sub: Authorization to Attend the AGM on Behalf of the Corporate Shareholder**

Dear Sir,

Please be informed that Mr. \_\_\_\_\_ s/o \_\_\_\_\_ holder of N.I.C. No. \_\_\_\_\_ has been duly authorized by the Board of Directors of our company vide resolution dated \_\_\_\_\_ to participate, deliberate and vote on resolutions included in the agenda of the notice of the Twenty Fifth Annual General Meeting of the Islamabad Stock Exchange scheduled for October 24, 2014 or at any date adjourned/rescheduled thereof. Resolution of the Board dated \_\_\_\_\_ in original duly signed and stamped is attached herewith for reference and record.

Yours truly,

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Seal of the Company

## SPECIMEN RESOLUTION

The following resolution has been passed by the Board of Directors of (Name of the Company) in its meeting held on \_\_\_\_\_.

Resolved that Mr. \_\_\_\_\_ s/o \_\_\_\_\_ be and is hereby authorized on behalf of the company to participate and vote for resolution included in the agenda of the notice of the Twenty Fifth Annual General Meeting of the Islamabad Stock Exchange scheduled for October 24, 2014 or at any date adjourned/rescheduled thereof.

Certified True Copy.

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Seal of the Company



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## FORM OF PROXY

I/We, \_\_\_\_\_ of \_\_\_\_\_, being a member  
of Islamabad Stock Exchange Limited, hereby appoint \_\_\_\_\_ of  
\_\_\_\_\_ as my/our proxy to vote for me/us and on my/our behalf at the 25th Annual General  
Meeting of the Exchange to be held on the 24<sup>th</sup> day of October 2014 and at any adjournment thereof.

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Revenue  
Stamp of  
Rs.5/-

Name and Designation of Appointer: \_\_\_\_\_

\_\_\_\_\_ CDC Account No.

1. **Witness**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

2. **Witness**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Note: Please affix Revenue Stamp of Rs.5/- at the designated place and sign across it.